

# AGENDA

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margarets Hall, St Margarets Street, Bradford on Avon, BA15 1DE  
**Date:** Wednesday 13 May 2015  
**Time:** 7.00 pm

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Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

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**The press and public are invited to attend the meeting**

**The Area Board welcomes and invites contributions from members of the public**

**ARRIVE EARLY! Refreshments will be available**

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Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Peter Dunford (Bradford on Avon Community Area Manager), direct line 01225 713060 or (email) [peter.dunford@wiltshire.gov.uk](mailto:peter.dunford@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Rosemary Brown (Chairman) - Bradford on Avon North

Cllr Magnus Macdonald - Winsley & Westwood

Cllr Trevor Carbin – Holt & Staverton

Cllr Ian Thorn (Vice Chairman) – Bradford on Avon South

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	<b>Time</b>
<p>1 <b>Welcome</b></p>	<p><b>7:00pm</b></p>
<p>2 <b>Election of Chairman and Vice-Chairman</b></p>	
<p>3 <b>Appointments to Outside Bodies and Working Groups</b></p> <ul style="list-style-type: none"> <li>• Bradford on Avon Local Youth Network – 1 member minimum.</li> <li>• Community Area Transport Group (CAT-G) – all members invited to attend.</li> <li>• Bradford on Avon Neighbourhood Plan Steering Group – 1 member.</li> <li>• Bradford on Avon Air Quality Alliance Steering Group – 2 members.</li> <li>• Shadow Campus Operations Board (COB) – 1 member.</li> </ul>	
<p>4 <b>Apologies for Absence</b></p>	
<p>5 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 <b>Minutes (Pages 1 - 10)</b></p> <p>i.To approve and sign as the correct record the minutes of the Bradford on Avon Area Board meeting held on 11 March 2015.</p> <p>ii.To approve and sign as the correct record the minutes of the Local Youth Network Management Group held on 13 April 2015.</p>	
<p>7 <b>Chairman's Announcements and Updates (Pages 11 - 26)</b></p> <p>Announcements:</p> <ul style="list-style-type: none"> <li>• School Organisation Plan.</li> </ul>	

- Universal Credit.
- Dementia Awareness Week, 17-23 May.

Updates:

- Wiltshire Police.
- Wiltshire Fire and Rescue Service.
- Public Health Briefing – April.
- Healthwatch Wiltshire – April.

**8 Local Youth Network Update**

**7:30pm**

Emma, Coombs - Community Youth Officer for Bradford on Avon and youth representatives.

LYN Management Group funding recommendations:

- Holt Youth Club £3,000.
- Young Curators Programme £1,200.
- Relateen £2,000.
- Creative Youth Engagement in BA15 £1,500.

**9 Services to the Elderly**

**7:40pm**

Andrew Osborn - Head of Adult Care Commissioning, Wiltshire Council.

To discuss the services needed by the elderly and to consider nominating an Elderly Persons Champion and a Carers Champion. To preview a workshop to be held in association with the BoA Seniors Forum on Thursday 16 July at St Margaret's Hall.

**10 Local NHS Plans (Pages 27 - 28)**

**8:00pm**

Dr Heffer GP and Amanda Brookes, Business Manager - Bradford on Avon and Melksham Health Partnership.

An update on the rollout of the integrated community team for Bradford on Avon.

11	<p><b>Magna Carta 800th Anniversary Celebrations</b> (<i>Pages 29 - 30</i>)</p> <p>Peter Dunford, Community Area Manager, Wiltshire Council.</p> <p>An update on the preparations for the 800th anniversary celebrations of the Magna Carta and opportunities for involvement.</p>	<b>8:20pm</b>
12	<p><b>Big Pledge - Make a Difference Campaign 2015</b> (<i>Pages 31 - 38</i>)</p> <p>Peter Dunford, Community Area Manager, Wiltshire Council.</p> <p>Wiltshire's Big Pledge challenges people to get healthy, volunteer or make a positive change in 2015.</p>	<b>8:30pm</b>
13	<p><b>Community Grant Funding</b> (<i>Pages 39 - 86</i>)</p> <p>i. Community Grant Scheme Review 2014/15.</p> <p>ii. Community Grant Scheme applications:</p> <ul style="list-style-type: none"> <li>• West Wilts Esprit Gymnastics Club requesting £1,000 towards a new training bar and set of menss rings.</li> <li>• Bradford on Avon Bowls Club requesting £1,594 towards replacement windows and door.</li> <li>• Bradford on Avon Cycle Festival requesting £2,000 towards, signing, barriers, road closure and banners.</li> <li>• Bradford on Avon and Melksham Health Partnership requesting £1,000 towards a new Memory Café at the Dog and Fox Public House.</li> </ul>	<b>8:40pm</b>
14	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Wednesday 15 July 2015 - Westwood Social Club.</li> </ul>	<b>9:00pm</b>
15	<p><b>Close</b></p>	



# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** United Reformed Church, Main St, Holt BA14 6PW  
**Date:** 11 March 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rosemary Brown, Cllr Trevor Carbin, Cllr Magnus Macdonald and Cllr Ian Thorn

### **Wiltshire Council Officers**

Peter Dunford – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Emma Coombs - Community Youth Officer

### **Town and Parish Councillors**

Bradford on Avon Town Council – John Potter & Jonathon Brown  
Holt Parish Council – Steve Siddall & Becky Stevens

### **Partners**

Wiltshire Fire & Rescue Service – Mike Franklin  
BoACAN – Jim Lynch  
Local Youth Network – Skye May & Cherry Riley

**Total in attendance: 38**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome</u></p> <p>The Chairman welcomed everybody to the Holt United Reformed Church.</p> <p>The Chairman introduced the Area Board members and the Wiltshire Council officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Insp Chris Chammings – Wiltshire Police, Mal Munday and Alan Creedy – Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the Bradford on Avon Area Board meeting held on 7 January 2015 were signed as the correct record.</b></li> <li>• <b>The minutes of the Local Youth Network Management Group held on 18 February 2015 were signed as the correct record.</b></li> <li>• <b>The minutes of the Bradford on Avon Community Area Transport Group meeting held on 3 March 2015 were signed as the correct record with the following amendment:</b> <ul style="list-style-type: none"> <li>• <b><i>Assessment Reports on Woolley and Winsley/ Turleigh</i></b></li> </ul> </li> </ul>
5	<p><u>Chairman's Announcements and Updates</u></p> <p>Chairman's Announcements</p> <p>Historic Core Zone Town Poll – the written update was noted. Andrew Nicolson of the 'Zig Zag' campaign group said that the residents of the town wanted the</p>



	<p>HCZ but with the zebra crossings retained. He stated that in his view the Restricted Parking Order could be implemented in its own right as the Traffic Regulation Order had been approved.</p> <p>Campus Update – verbal update from Cllr Jonathon Brown. Points made included:</p> <ul style="list-style-type: none"> <li>• That the Neighbourhood Plan was currently being put together.</li> <li>• That the COB were having regular meetings with Bradford on Avon Town Council.</li> <li>• Looking to explore a “Master Planning” exercise to improve public service facilities for Bradford on Avon in the area of the Station Car Park.</li> </ul> <p style="text-align: center;"><i>It was agreed that Cllr Brown would come back to the May Area Board meeting to present the “Master Plan” to the Area Board.</i></p> <p>Kennet and Avon Canal – Canal and River Trust seeking groups to adopt sections of the canal – the written update was noted.</p> <p>Universal Credit – the written update was noted.</p> <p>Health Watch Wiltshire – the written update was noted.</p> <p>Updates:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police – the written update was noted. <i>It was noted that burglaries in private homes had been reduced by 71.4% against the previous 12 month period, the Chairman requested that the Area Board’s appreciation of this amazing result was noted.</i></li> <li>• Wiltshire Fire and Rescue Service – the written report was noted.</li> </ul>
6	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors were asked to consider six applications seeking 2014/15 Community Area Grant funding:</p> <p><b>Decision</b> <b>Holt Sports and Recreation Committee awarded £5,000 towards the</b></p>

	<p>resurfacing of a multi-use-games-area.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Winsley Cricket Club awarded £1,380 towards a bowling machine and netting.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Bradford on Avon Youth and Community Centre Users Group awarded £5,000 towards the refurbishment and opening of the centre on Frome Road.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  Bradford on Avon Community Emergency Volunteers awarded £1,750 towards the purchase of a reconditioned container for the storage of equipment.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  The Lock-Up Patch Up Team awarded £1,000 to refurbish the interior of the Bradford on Avon Town Bridge Lock-Up.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p> <p><b>Decision</b>  BoACAN awarded £3,000 for a disability audit and public information film on the difficulties of accessing public buildings, shops and services in Bradford on Avon.  <b>Reason</b>  <i>The application meets the grant criteria 2014/15.</i></p>
7	<p><u>Local Youth Network - Update</u></p> <p>Emma Coombs - Community Youth Officer for Bradford on Avon and Skye May – Co-Chair – Local Youth Network (LYN) gave a short update.</p> <p>Points made included:</p>

	<ul style="list-style-type: none"> <li>• That the LYN had now held three meetings.</li> <li>• That a questionnaire engaging local young people had been circulated. The questionnaire asked the young people what activities they would most want, and what would benefit them the most. The questionnaire was backed by St Laurence School and would help to ensure that youth funding was spent where it was most wanted.</li> <li>• That Youth Club was now back up and running with the backing of Bradford on Avon Town Council.</li> <li>• The next LYN meeting would be held on Monday 13<sup>th</sup> April 2015.</li> </ul> <p><i>It was noted that representatives of Holt Parish Council who were now running the Holt Youth Group were finding it to be very demanding, and questioned whether this sustainable in the long run. Councillor Brown requested further details of these problems.</i></p> <p>The Chairman thanked Emma Coombs and Skye May for their update.</p>
8	<p><u>Freight Study - B3107 Holt</u></p> <p>The Area Board was informed that Allan Creedy - Head of Sustainable Transport, Wiltshire Council was unable to attend the meeting to report on the study findings.</p> <p>The written report was noted along with some Frequently Asked Questions.</p> <p>A paper was received from representatives of Holt Parish Council highlighting Holt village's frustrations re the traffic volumes, in particular HGVs.</p> <p><i>It was agreed that the Community Area Manager would pass the paper on to the relevant Officer at Wiltshire Council and that a meeting would be set up with representatives of Holt Parish Council, Allan Creedy - Head of Sustainable Transport, Wiltshire Council and Atkins to discuss the Holt traffic issue.</i></p>
9	<p><u>Neighbourhood Plan - Updates</u></p> <p>The following Neighbourhood Plan updates contained as part of the agenda were received by the Area Board:</p> <ul style="list-style-type: none"> <li>• Holt Neighbourhood Plan (presented by Heather Morris)</li> <li>• Bradford on Avon Neighbourhood Plan.</li> </ul>

	<ul style="list-style-type: none"> <li>• Limpley Stoke and Freshford Neighbourhood Plan.</li> <li>• Westwood Neighbourhood Plan.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Legacy of the 2012 Olympics</u></p> <p>Peter Dunford – Bradford on Avon Community Area Manager gave an update on activities and events since 2012 that Wiltshire Council had supported, these included:</p> <ul style="list-style-type: none"> <li>• Boosting the local economy.</li> <li>• Encouraging people to get active and healthy.</li> <li>• Bringing communities together.</li> <li>• Supporting Wiltshire's future Olympians and Paralympians.</li> <li>• 4 Wealth of Wiltshire fayres – supporting 80 small businesses.</li> <li>• Organised EXPO event in Chippenham – 115 businesses exhibited – 500+ attendees.</li> <li>• Organised health fairs and checks at area boards.</li> <li>• Promoted the Big Pledge – Dementia campaign launched – all 18 community areas signed up.</li> <li>• Organised Cycle Wiltshire.</li> <li>• Tour of Britain – through 4 communities – 5,000 schoolchildren lined the route.</li> <li>• Supported The Big Walk in Melksham – raised £3,800 for charities.</li> <li>• First World War county-wide commemoration – Tidworth over 1,000 attendees.</li> <li>• First World War – Wall of Remembrance created and touring the county.</li> <li>• Support for Wiltshire's future Olympians and Paralympians.</li> <li>• Inaugural business and sports dinner raised £30,000.</li> <li>• Brought business and sport together.</li> </ul>

	<ul style="list-style-type: none"> <li>• Foundation fund for future funding and scholarship schemes established - supported 24 local sports stars.</li> </ul> <p>Plans for 2015 include:</p> <ul style="list-style-type: none"> <li>• Business and sports dinner - 26 March.</li> <li>• The Big Pledge - launch May.</li> <li>• Cycling festival – w/c 3 May.</li> <li>• Cycle Wiltshire – 9 and 10 May.</li> <li>• Magna Carta – 800 years anniversary – 15 June.</li> <li>• Walking festival – w/c 6 September.</li> <li>• The Big Walk – 12 September.</li> </ul> <p>The Chairman thanked Peter Dunford for his presentation.</p>
11	<p><u>Community Area Transport Group - Review</u></p> <p>Peter Dunford - Community Area Manager, Wiltshire Council gave a short update on key projects commissioned by the CATG group in 2014/15.</p> <p>The report and financial summary was contained as part of the agenda.</p> <p>The Chairman thanked Peter Dunford for his update.</p>
12	<p><u>Next Meeting</u></p> <p>Wednesday 13 May 2015 - St Margaret's Hall, Bradford on Avon.</p>
13	<p><u>Close</u></p>



## **Local Youth Network Meeting- Minutes**

**Monday 13th April 2015 Bradford-on-Avon Youth Development Centre**

### **Apologies:**

- Councillor Ian Thorne, Town Council and Wiltshire Council
- Siobainn Chaplin, Wiltshire Council
- James Vaughton, Youth For Christ
- Charlotte Jackson, Holt Youth Club

### **Present:**

- Skye May, Cherry Riley- Local Youth Network Chairs
- Emma Coombs, Community Youth Officer
- Jade Britton, Vincent Nicholas, Amy Claridge- Young People
- Councillor Magnus McDonald, Wiltshire Council
- Councillor Alison Craddock, Town Council
- Councillor Rosemary Brown, Wiltshire Council
- Peter Dunford, Bradford-on-Avon Area Board
- Bob Crouch, Lucy Hulbert-Brown- Holt Youth Club
- Charlotte Jackson, Holt Youth Club
- Amée Desimone, Selwood Housing
- Karen Butler, St Laurence School
- Councillor Trevor Carbin, Wiltshire Council

### **Matters Arising:**

- No matters arising

### **Amée Desimone, Selwood:**

- Explained Selwood housing association. Wiltshire has 6000 properties- additional 100-150 new properties a year average. 575 properties in Bradford-on-Avon.
- Run with 2 community engagement teams with customers involved in shaping the services.
- Supports the community and bids for properties.
- Runs activities in the local areas; Salamander project course, with Wiltshire Fire and Rescue Service, for young people who have been referred by organisations wanting to provide experiences that will assist young people (aged 16-30) in further life skills.
- Working with P.D in the Hub, to provide financial advice to people.
- Offers training and advice to residents.
- Small grants, up to £5000

### **Wider LYN:**

- Suggestion of faith groups- to be followed-up.
- M.M suggested sports groups.
- Scouts and guides.

### **Grant Applications:**

- E.C expressed the importance of information that has been sent out before to be read and scored, to help with time management of applications.
- EC advised that if applicants do not have the relevant policies, checks in place then no funding should be given.
- Only 1 member of the LYN and young people scored the applications before the meeting.
- Reminded that all applications have to be scored by the group.
- Point was raised about making sure that each application is scored on the application not the presentations made, as can be seen as being unfair if applicants can't attend.
- Applicants came to speak about their project/ activity.
- As the meeting over-ran, and members wanted to find out the scoring for the other applications and not score as a group, E.C asked if the LYN were happy to go on the young people's scoring previously. No-one responded to this.

### **Holt: Bob Crouch, Lucy Hulbert-Brown**

- Application scored together as a group. LYN recommends on a partly-funded amount of £3000.

### **BOACAN: Jim Lynch**

- Members disagreed with the final score of BOCAN's application and the application was rescored by the group.
- Majority of the group recommended part-funding of £1500.
- 1 member suggested part-funding of £1000, based on the quality of the application.

### **Young Curators: Camilla Johns**

- Agreed on young people's final result of scoring – LYN recommended part funding £2000.

### **Relateen- St Laurence: Pam Woods**

- LYN group decided to go with the young people's scoring result- LYN recommended part funding £2000.

### **AOB:**

- P.D handed out Magna Carta information.



# Agenda Item 7

## Chairman's Announcements

<b>Subject:</b>	School Place Planning and Commissioning
<b>Officer Contact Details:</b>	Clare Medland, Head of School Place Commissioning, <a href="mailto:Clare.medland@wiltshire.gov.uk">Clare.medland@wiltshire.gov.uk</a> , Ext 13966
<b>Further details available:</b>	Further details will be available in June 2015

### Summary of announcement:

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.



## Chairman's Announcements

<b>Subject:</b>	<b>Universal Credit – background and update on steps to roll out the scheme</b>
<b>Officer Contact Details:</b>	<b>Ian P Brown, Revenue &amp; Benefits</b> <b>Direct Line:</b> (01225) 716701
<b>Further details available:</b>	Ian P Brown

### Summary of announcement:

Universal Credit will begin in Wiltshire on 16 March 2015, following an announcement by the Wessex branch of the Department of Work and Pensions (DWP)

Many people on benefits believe that the financial risks of moving into work are too great. For some, the gains from work, particularly if they work part-time, are small, and any gain can easily be cancelled out by costs such as transport.

The government believes that:

- the current benefit system is too complex
- there are insufficient incentives to encourage people on benefits to start paid work or increase their hours

Through Universal Credit the government is aiming to:

- make the benefit system fairer and more affordable
- reduce poverty, worklessness and welfare dependency
- reduce levels of fraud and error

The intention of reforming the welfare system is to help more people to move into and progress in work, while supporting the most vulnerable.

Universal Credit (UC) is the latest national welfare benefit which will eventually replace six other benefits provided by the DWP and HMRC. UC will eventually replace Income Support, Income Based Job Seekers Allowance, Income based Employment Support Allowance, Child Tax Credit, Working Tax Credit and Housing Benefit.

Claimants will always be encouraged to apply on line and report any change in circumstance, on line. The completed claim will not be processed locally but in a Service Centre in either Glasgow or Bolton. (A slide set entitled UC Welcome Pack is attached)

It is important to note that in this initial phase, which runs from 16 March 2015 to May 2016, only single, unemployed people will qualify for UC. Couples, families with children and those in work but entitled to any of the benefits listed above, will either be transferred or asked to apply for UC from May 2016 onwards. Based on the qualifying criteria it is estimated 3,000 residents could qualify for UC in Wiltshire 2015-16. Every UC award will be paid monthly, in arrears, and claimants will receive their payment direct, approximately five weeks after the claim is registered.

Some support will be available to those who either struggle with the delay in payment, through an advanced payment made by the DWP, which will then be recovered from on-going payments. When rent is not paid on time a landlord can apply to the DWP for an alternative payment arrangement (known as an APA).

Whilst support in terms of budgeting will be made available through the council, management of complex debt may require referral to agencies better equipped, in this case the Citizens Advice Bureau. The council's role will be to ensure that residents are supported in the initial stages of their claim and:

- To provide access to computers,

## **Chairman's Announcements**

- Assistance to get on line and apply on line
- Budgeting support and money advice
- Supporting vulnerable claimants and providing access to discretionary funds and local welfare provision.

A great deal of work has already taken place to provide agencies with information about the transition to universal credit. The DWP and the council have spent considerable time in negotiations to develop a Delivery Partnership Agreement which includes a framework for payment to meet aspects of our service delivery. Wiltshire is therefore well placed to be one of the first local authorities in the west to support the roll out of universal credit and set out below is some of the preparatory work.

- The Wiltshire Online project and the provision of 180 new computers in our libraries.
- The council's corporate research team produced an extensive report entitled Universal Credit: analysis of risk.
- Joint working between the DWP and librarians in conjunction with other voluntary groups to support people to access information and apply for benefits online.
- Undertaken a project to replace the current paper based housing benefit application form with a web based E-form.
- The provision of training through children's centres to stakeholders and voluntary sector in conjunction with Wiltshire Money.
- The involvement of Wiltshire staff working with the DWP at the highest level in terms of project planning and attendance at Technical Working Groups in London.
- A track record of delivering change, particularly welfare reforms, through partnership working across Wiltshire.
- Robust and carefully managed discretionary schemes (Local welfare provision, Discretionary Housing Payments and the latest discretionary council tax reduction) that can be used to support those in the most difficult financial circumstances

There are details on the next page of the eligibility criteria and details of the information claimants will need to make a claim online.

For further information about any of the research papers or details regarding any of the projects above please contact either Ian P Brown, Head of Revenues and Benefits, Julie Higinbotham, Benefits Manager at Wiltshire Council or Jackie Tuckett, Partnership Manager at the DWP.

There is extensive information made available on the government's own [website](#).

### **Universal Credit Expansion Eligibility**

Claimants must:

- Be single.
- Must have a National Insurance Number.
- Be aged between 18 and 60 and six months.
- Not own or partially own the home they live in.

## ***Chairman's Announcements***

- Not be homeless or live in support or exempt accommodation.
- Not live in the same household as a member of the regular or reserved army who is absent from home on duty.
- Be a British citizen, resident in the United Kingdom (UK) for the last two years (not absent outside the UK during those two years for four weeks or more).
- Not have a child or qualifying young person (QYP) living with them some or all of the time.
- Not be an adopter with whom a child is expected to be placed within the first two months of the UC claim or a foster parent.
- Not be liable to pay child support maintenance.
- Not be responsible for providing care to a person with physical or mental impairment, unless on a paid or voluntary work basis.
- Must not have a fitness for work note or applied for a fitness for work note. Claimant must declare themselves fit for work.
- Must not be considered as having limited capability for work.
- Not be pregnant, or have been pregnant in the last 15 weeks.
- Not require a person acting on their behalf e.g. Personal Acting Body (PAB) or Corporate Acting Body (CAB).
- Not be in education or training of any kind.
- Not be self-employed.
- Not be a company director or part of a limited liability partnership.
- Be unemployed or declared earned income for the first month of the UC claim is not expected to exceed £330.
- Capital must not exceed £6000.
- Must have a bank, building society, post office or current account with a credit union.
- Must not be entitled to old rules Employment and Support Allowance (ESA), old rules Jobseekers Allowance (JSA), Income Support (IS), Incapacity Benefit (IB), Severe Disablement Allowance (SDA) , Disability Living Allowance (DLA), OR Personal Independence Payment (PIP).
- Must not be awaiting a decision on a claim for old rules ESA, old rules JSA, IS, Child Tax Credit (CTC), Working Tax Credit (WTC) or Housing Benefit (HB).
- Must not be awaiting the outcome of an application to revise a decision of non-entitlement to old rules ESA, old rules JSA, IS and HB.
- Must not have an undecided appeal against non-entitlement to old rules ESA, old rules JSA and IS.





**Bradford on Avon Area Board  
May 2015  
Neighbourhood Policing**

EA Bradford-on-Avon NPT	Crime				Detections*	
	12 Months to April 2014	12 Months to April 2015	Volume Change	% Change	12 Months to April 2014	12 Months to April 2015
Victim Based Crime	512	546	+34	+6.6%	19%	17%
Domestic Burglary	45	30	-15	-33 %	33%	32%
Non Domestic Burglary	68	61	-7	-10.3%	7%	7%
Vehicle Crime	96	51	-45	-46.9%	7%	16%
Criminal Damage & Arson	99	96	-3	-3.0%	6%	6%
Violence Against The Person	85	102	+17	+20.0%	48%	31%
ASB Incidents	386	342	-44	-11.4%		

**Current NPT Priorities:**

My priorities for Bradford on Avon NPT are simple. I will provide a visible team within the community and respond to the needs of that community.

In order to provide this I will ensure officers patrol more on foot and bicycles, and less in cars.

Officers in Bradford are now also in possession of a laptop that has mobile connectivity, this will allow them to do more work while out and about on their beats, and reduce the amount of time they will be spending in the police station.

## **Team News:**

There have not been any changes to Bradfords NPT officers, and your needs are still catered for by PC Martin Annetts, PC Lee Pelling, PCSO Andrew Maclaughlin and PCSO Joe Leeds.

## **Overview**

I now have command of a second policing sector within Wiltshire having also taken over the policing of Warminster, Westbury, Tisbury and Mere, and this will be run alongside my current responsibilities to Trowbridge and Bradford on Avon.

While this is a huge challenge, I have fantastic teams working for me, and I am confident that the frontline service will not suffer.

I feel that it is far better for my responsibilities to be expanded in order to protect the numbers of staff we have on the streets of our towns that deliver the service that matters most to you.

I am delighted to welcome a new Sgt to Trowbridge and Bradford on Avon. Darren Ambrose has recently been promoted and has moved to us from Salisbury where he brings huge experience of CID into the uniform world of NPT. He comes highly recommended and I know he is very much looking forward to getting out and meeting you, and using his skills and experience to continue the demand reduction focus we have here. He is also a keen cyclist, so I am sure you will see him continue in the tradition of cycle patrols (That is not why I recruited him here, honestly !)

With my expanding area of responsibility I am looking at reviewing how to get maximum value for both yourselves and the police within the Area Board process. I see it as a key way to integrate into the community, but want to ensure that what I deliver still meets your expectations, as I will not always be able to attend personally.

It would also be useful to know whether the reports give you the information you require, and if not what key areas would you like covered. Any feedback is welcome !

**Chris Chammings  
Sector Commander**





## **Briefing report for Bradford on Avon; Trowbridge, Warminster & Westbury Community Area Boards May 2015**

### **Countdown to Dorset and Wiltshire Fire & Rescue Service combination began on 1<sup>st</sup> April**

Wiltshire & Swindon and Dorset Fire Authorities started the one year countdown to their combination after successfully securing the support of the public, constituent authorities and the Secretary of State. The new Dorset and Wiltshire Fire & Rescue Authority officially came into being in shadow status on 1 April 2015 and will replace the two existing Authorities on 1 April 2016.

This combination is the first of its kind in the fire sector and will help to secure the future direction and development of both Wiltshire and Dorset Fire & Rescue Services as well as the continued safety of the public in the two counties.

The combination will make substantial savings of between £4-6 million per year, which will help us to protect frontline services as much as possible and continue to develop the services we provide to the community in the most efficient way. The combination will allow the two authorities to come together to build a safe, strong and resilient combined Fire & Rescue Service fit for the future.

### **Warning over mirror danger**

Wiltshire Fire & Rescue Service is again warning against the dangers of sunlight reflecting off mirrors and glass ornaments.

There have been a number of incidents where fires have broken out in homes as a result of the sun's rays being reflected onto fabric or other flammable material.

A wooden cabinet within a property in Trowbridge was badly scorched when sunlight refracted through a glass paperweight. A crew from Salisbury was called to commercial premises in Catherine Street, where carpet within a window display had been set alight by sunlight refracting through a round glass ornament.

A mirror or any other glass object - such as an ornament - that is curved, allows the glass to act as a lens. When the sunlight hits it, it becomes concentrated and, if the rays are bounced onto something flammable - such as curtains or soft furnishings - then a fire can start.

Wiltshire Fire & Rescue Service has a wealth of home fire safety advice on its website [www.wiltsfire.gov.uk/safetyinthehome](http://www.wiltsfire.gov.uk/safetyinthehome)

## NOT PROTECTIVELY MARKED

In addition, the Service offers free home fire safety checks where householders are given bespoke advice on how best to keep themselves safe from the risk of fire. To see if you qualify for a visit, call 0800 389 7849 or visit [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

### **Businesses or organisations providing services to older people are being invited to sign up for a number of free events.**

Wiltshire Fire & Rescue Service is working with partners to deliver a series of Senior Wellbeing Days, where anyone over the age of 50 can source information and practical advice on how to keep safe at home. Each event will be in the form of a 'market place', with stalls and displays set out so that visitors can easily see what is available.

The planned dates are as follows:

- Tuesday 22 September at Swindon
- Wednesday 23 September at Calne
- Thursday 24 September at Devizes
- Tuesday 29 September at Salisbury
- Wednesday 30 September at Westbury
- Thursday 1 October at Ludgershall
- Tuesday 6 October at Mere

All of the events are scheduled to run from 10am to 2pm, apart from Devizes, which will be from 9.30am until 12.30pm.

Anyone interested in taking a stall is asked to contact: Mike Franklin at Wiltshire Fire & Rescue Service no later than 30 May by emailing [michael.franklin@wiltshire.gov.uk](mailto:michael.franklin@wiltshire.gov.uk)

### **New firefighters needed**

On-call firefighters are still needed for Marlborough; Malmesbury, Pewsey, Royal Wotton Bassett and Tisbury fire stations.

If you live or work in any of these towns and are interested in becoming an on-call firefighter, then Wiltshire Fire & Rescue Service wants to hear from you!

The crews in these towns need more people to provide fire cover. On-call firefighters make themselves available to respond to a pager when a 999 call is made, and cover is needed at all times.

Contracted hours can vary, but on-call personnel usually make themselves available for between 48 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

If you are interested in being an On Call firefighter, visit [www.wiltshire.gov.uk/workingforus](http://www.wiltshire.gov.uk/workingforus)

Michael FRANKLIN Partnerships & Community Engagement Manager

NOT PROTECTIVELY MARKED

**NOT PROTECTIVELY MARKED**

**NOT PROTECTIVELY MARKED**





## Public Health Briefing Note April 2015



Website: <http://www.wiltshire.gov.uk/publichealthwilts.htm> Email: [publichealth@wiltshire.gov.uk](mailto:publichealth@wiltshire.gov.uk) Tel: 0300 003 4566

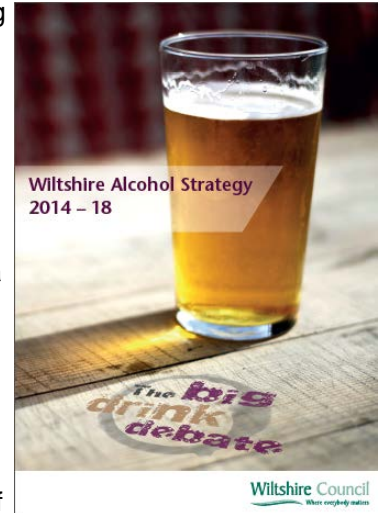
### Tackling alcohol related harm

This month Wiltshire's Alcohol Strategy for 2014-18 was finalised, marking the beginning of a new phase of our work to tackle alcohol-related harm with our communities and partners. The new strategy prioritises prevention through raising awareness of the impact of alcohol and the risks of dependency.

Bringing strategic work on alcohol and licensing under the management of our public health team has allowed us to take a broader and more effective approach to confronting alcohol related harm and associated anti-social behaviour. We are now able to empower local communities to tackle problems, to act against problem premises or to reduce the density of premises and, most importantly, to make protecting public health a licensing objective.

Many of you will know through your own work the impact that alcohol-related harm can have on individuals, families and communities, both on health and wellbeing and through hidden harms, like violence and anti-social behaviour. Whilst our work helps ensure people are able to enjoy alcohol safely and responsibly and supports a healthy night time economy, we also have a responsibility to reduce the harm done through alcohol misuse, to help those who are dependent and, crucially, to reduce the number of people who become dependent.

A delivery plan is under development which will promote a sensible drinking culture. Please take the opportunity to read the strategy and to share it with colleagues and partners [www.wiltshire.gov.uk/alcohol-strategy.pdf](http://www.wiltshire.gov.uk/alcohol-strategy.pdf) The plans we have set out will help us more effectively tackle alcohol-related harm and with your support and expertise we can make a real difference.



### Wiltshire's joint Health and Wellbeing Strategy

In September 2013, Wiltshire's Health and Wellbeing Board (HWB) agreed its first Joint HWB Strategy. The strategy set out the areas on which the different organisations in Wiltshire would be working together so that people had the support they need to live longer, healthier, more independent lives. A new [draft of the Joint Health and Wellbeing Strategy for Wiltshire 1mb](#) (2015-18) has now been developed based on our understanding of Wiltshire's communities, as set out in the [Joint Strategic Assessment Joint Strategic Assessment 15mb](#) for Wiltshire.

The Board are now asking for comments and views on the content of the new strategy. If you would like to respond please contact David Bowater at [david.bowater@wiltshire.gov.uk](mailto:david.bowater@wiltshire.gov.uk) or you can take part in our [joint health and wellbeing strategy survey](#). The consultation closes on 1 July 2015. Please share with colleagues and partners.

### Big Pledge 2015 – Make a Difference

Our Big Pledge campaign is running again for a second year and has been endorsed by Wiltshire Council's Legacy Board. The campaign encourages Wiltshire residents to lead healthier and more active lives and to engage with their communities. The theme this year is 'make a difference' with 12 pledges that people can make as an individual, a group, a business, a family or a community.

'Big Pledge – Make a Difference' will run from 11 May to 30 September 2015 and will be supported by a new look website [www.wiltshire.gov.uk/bigpledge](http://www.wiltshire.gov.uk/bigpledge) A briefing and tool kit are available for partners and stakeholders to explain how you can get involved. We will be asking participants to write their pledge on the pledge card, take a photo or video and upload it to Facebook or Twitter using #BigPledge. All pledge photos and videos will be entered into a prize draw competition for an iPad mini. Thank you for your support and if you have any questions please contact [mary.devers@wiltshire.gov.uk](mailto:mary.devers@wiltshire.gov.uk)



### Our No Worries! Survey

The results of our survey to assess the performance of our No Worries! confidential sexual health service for young people, are back. Over 150 service users completed the survey and over 95% rated the service as good or very good, and over 90% said they found out all or most of what they wanted to know. When asked how we could improve the service young people told us:

*"I don't think you can, everyone down there is very nice and easy to talk to" and "The member of staff I had on the phone was lovely, he was really nice about it and made it just a little easier. He provided a great service!"*

[To find out more about No Worries! visit the Wiltshire Council website.](#)

## Beat the Street!

Going live on 6 May Beat the Street will challenge people in Calne and Devizes to walk or cycle 75,000 miles (3 times around the world!) in six weeks.

The competition, which supports healthier lifestyles and helps communities to be more physically active, offers those taking part the chance to win prizes for themselves and communities. If the players collectively travel more than 75,000 miles a £500 donation will be made to both Calne and Devizes libraries. Local businesses and organisations are donating a wide range of prizes.

Walking and cycling is recorded by touching personalised smart cards onto electronic sensors called Walk Tracking Units (WTUs) or 'Beat Boxes' that are placed in and around the towns. The WTUs send real-time data to a central database and participants can follow their progress on a website. The key objectives for Beat the Street are to encourage people out of their cars for short journeys – particularly the school run - and to increase physical activity levels. All of the primary schools in Calne and Devizes have signed up to take part which means we already have 3000 participants. [For more information visit the Facebook page](#). Maps showing where all the beat boxes are located [can be found here](#).



## Wiltshire gets walking

Walk leaders involved in the 'Get Wiltshire Walking' programme celebrated success in March after winning a Public Health Improvement award. There was much to celebrate, with data for 2014/15 showing we had over 17,000 attendances on walks during the year.

Get Wiltshire Walking continues to grow with more people than ever walking on a more regular basis. Over the year there has been increase of 24% in terms of regular walking numbers from Q1 to Q4. Overall attendances are up 19% on the same time last year and there has been an increase of 33% in the number of attendances at a walking group per week since April 2013. Walking is the lowest risk of all physical activities yet produces massive benefits to physical fitness and mental wellbeing. We are continuing to develop the programme with new walks in Lavington and Wilton coming on board soon as well as our challenge walk series starting in April. [Click here to find out more about the programme](#).

## Mediterranean diets - a work-place nutrition intervention

A report has been published by Dr Angeliki Papadaki, lecturer in Public Health Nutrition at the University of Bristol on the study she is undertaking, and which Wiltshire Council staff have been involved in, on adherence to a Mediterranean diet among employees in South West England. This is formative research aimed at informing a web-based, work-place nutrition intervention. The [report can be found here](#) and there will be a further report on the results of the focus groups.

## Your chance to help tackle obesity

Reducing obesity is a continuing challenge and to be successful we are asking for your help to develop a shared ambition and long-term commitment to promoting a healthy weight. In collaboration with the Wiltshire Clinical Commissioning Group we are developing a strategy that will take a life course approach to combating obesity and will help us deliver the right support for the people of Wiltshire to achieve healthy, active and high quality lives.

As part of this work, on 9 July 2015 our **Wiltshire's first Obesity Summit** will take place. The summit will bring together stakeholders from across Wiltshire to decide strategic priorities and actions to deliver. To attend contact [phoebe.kalungi@wiltshire.gov.uk](mailto:phoebe.kalungi@wiltshire.gov.uk)

## Public Health Intelligence News

The [Wiltshire Intelligence Network](#) (WIN) provides numerous reports full of local information on a wide range of topics. New this month:

- [Suicide prevention profiles](#)

## [Public Health in the news this month:](#)

- [Calne and Devizes on a journey round the world \(23 April\)](#)
- [Eleven professional team confirmed for Cycle Wiltshire \(22 April\)](#)
- [Chelsea's Choice drama in Melksham \(21 April\)](#)
- [Wiltshire Council supports police operation \(21 April\)](#)
- [Healthy lifestyle programme continues to SHINE \(14 April\)](#)
- [The dangers of small button batteries to children \(9 April\)](#)
- [Hundreds in Wiltshire given healthy lung support \(2 April\)](#)
- [New act means changes to care and support in Wiltshire \(2 April\)](#)
- [Be 'tick aware' in Wiltshire countryside this summer \(30 March\)](#)
- [Success at Wiltshire Business and Sports Gala Dinner \(27 March\)](#)

For further information on any of the programmes of work mentioned please contact [Emily.kavanagh@wiltshire.gov.uk](mailto:Emily.kavanagh@wiltshire.gov.uk)



## Update for Area Boards - March 2015

### Support for unpaid carers

On behalf of Wiltshire Council, Healthwatch Wiltshire (HWW) has agreed to independently facilitate an engagement project looking at support for unpaid carers. The aim is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW will work with specialist voluntary sector organisations where appropriate, to engage with their members and service users. HWW will then collect together all the feedback it receives and produce a report that will help with the decision making process. The project is likely to finish in June. If you would like us to come to your community area about this then please get in touch.

### New health & social care information website “Your Care Your Support Wiltshire”

HWW, in partnership with Wiltshire Council, Wiltshire Clinical Commissioning Group, and the local voluntary sector, is developing a new health and social care information website for the public and professionals in Wiltshire. The information will include a directory of:

- \* Health, care and community-based services
- \* Voluntary sector groups
- \* Self-help groups
- \* Social clubs

If there is any information that you feel should be included on the website, then please let us know, or if you belong to an organisation, community group or service that would like to be listed, do get in touch with us.

### Consultation on specialist dementia hospital care in Wiltshire

HWW independently facilitated the consultation on the permanent location of specialist dementia hospital care in Wiltshire. We reached a lot of people through the process. People said that the quality of care should be the first priority rather than location. In particular, people living with dementia felt strongly about this. There was broad agreement about the benefits of having a specialist service in one location if this would help ensure high quality. The report is now available for everyone to read <http://www.healthwatchwiltshire.co.uk/consultation-specialist-dementia-care>.

Wiltshire Clinical Commissioning Group has now made its decision about where the hospital care will be permanently located. It will be at Amblescroft South, Fountain Way, in Salisbury. You can find the full report here:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2015/03/Paper-12-Outcome-of-public-consultation-of-dementia-specialist-inpatient-beds.pdf>

### Volunteering with Healthwatch Wiltshire

We are always looking for new volunteers to help fulfil our role as the local people’s champion on health and social care. There is a lot of scope for volunteers to get involved in focus groups, surveys, or to help us talk to service users.

If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)





## Chairman's Announcement

### Consultation on the Joint Health and Wellbeing Strategy

A new [consultation draft of the Joint Health and Wellbeing Strategy for Wiltshire](#) (2015-18) has been developed based on our understanding of Wiltshire's communities, as set out in the [Joint Strategic Assessment](#) for Wiltshire.

The consultation draft of the strategy sets out the main areas that working together will be a priority for health and social care organisations in Wiltshire. It does not list everything that all organisations and individuals will be undertaking to improve our health and wellbeing. Instead, it focuses on setting out our vision for integrated working in the future.

We want to support and sustain healthy, independent living. This is articulated in two key aims within the strategy:

- Healthy lives – encouraging communities, families and individuals to take on more responsibility for their own health
- Empowered lives – personalising care and delivering care in the most appropriate setting – at or as close to home as possible

We would like to hear your views on the content of the strategy. Please respond with comments to David Bowater by email [david.bowater@wiltshire.gov.uk](mailto:david.bowater@wiltshire.gov.uk) and by taking part in our [joint health and wellbeing strategy survey](#)

The consultation closes on 1 July 2015.



## Magna Carta 800 Community Celebrations Delegated funding decision

The Council's participation in the Magna Carta pageant was approved by the Wiltshire Legacy Board following a meeting between Councillor Mrs Scott, Laurie Bell and representatives of Salisbury Cathedral. Area Board Chairs have been consulted and have supported the idea of all 18 community areas participating in the pageant on the evening of Monday 15<sup>th</sup> June 2015 in Salisbury.



The proposal is to commission the creation of 18 community barons – giant, shoulder carried puppets – each representing a community area. The baron will be the centre piece of each community's element of the pageant procession and will feature in a re-enactment of the Magna Carta signing at Runnymede. Each processional element will reflect the community area concerned and will be shaped by local groups and young people who have agreed to participate.



The event in Salisbury will feature:

- The community pageant – a carnival style procession featuring over 350 people from 18 community areas - from the Market Square to the Cathedral.
- A VIP reception in the Cathedral Cloisters
- Banners featuring the name of each area and modern day Magna Carta clauses
- A 'March of the Mayors' bringing together as many of the County's mayors as are free to attend
- Community performances featuring groups drawn from all over Wiltshire – Town Criers, Mummers, Morris Dancers, Brass Bands, Choirs, majorettes, and much more.
- A theatrical re-enactment of the Magna Carta signing at Runnymede
- Access to the real Magna Carta for participants
- A choral ensemble featuring 400 voices
- A 'sans et lumiere' performance featuring giant illuminated white horses – and further performances in other Towns across the County (subject to Arts Council funding bid)
- A non-airborne pyrotechnic finale

The Cathedral authorities have approved the format of the proposed pageant and are actively supporting the event. They will also arrange promotion.

Community involvement will be delivered by the Council's 18 Community Area Managers and Community Youth Officers and work is already underway to recruit participants across Wiltshire.

To facilitate the delivery of the event, Devizes Outdoor Celebratory Arts (DOCA) and the Ageis Salisbury International Arts Festival have been commissioned to deliver core elements of the programme and provide overall creative management. Both of these organisations have a proven track record of delivering high profile and large scale street arts festivals and have extensive contacts with leading makers and producers in the industry.

DOCA will also produce the 18 Community Barons. The Barons will be centrally made but not decorated. They will come complete with backpack support, cloak, hair and animated hands and an art kit for use by community groups. The Barons will subsequently belong to each community involved.

The estimated delivery date for the Barons will be the 15<sup>th</sup> / 16<sup>th</sup> of May.

DOCA will deliver a workshop on the 15<sup>th</sup>/16<sup>th</sup> of May for community representatives; this will brief them on how to decorate their Baron and what materials are most suitable. DOCA will also be available through either telephone or in-person contact to support communities to decorate their Baron. Groups can begin to research their local history and prepare their designs ahead of delivery of the barons.

The groups involved are being encouraged to deliver a local element – an event in each of Wiltshire’s community areas – as well as forming part of the procession in Salisbury.

### **Budget and costs**

The total cost of the local and Salisbury elements of the Magna Carta 800 celebrations will be in the region of £2,000 per community area. The Legacy Board has agreed to underwrite the core costs, but each Area Board is now asked to consider agreeing match funding of £1,000 to support their own local group. Local funding will support:

- Local research
- A contribution towards the costs of the community baron
- Local art workshops, room hire and purchase of materials
- A local performance in the community area
- Transport to and from Salisbury on 15<sup>th</sup> June.

### **Recommended**

1. That the Community Area Manager is authorised to approve the allocation of £1,000 from Area Board’s 11-19 youth revenue budget (not the LYN youth review fund) to support the Magna Carta 800 celebrations in Bradford on Avon and in Salisbury on 15 June.
2. That a the CAM and CYO form a local project team to deliver the Bradford on Avon community area’s element of the celebrations.

Peter Dunford  
Community Area Manager for Bradford on Avon



# Wiltshire's Big Pledge 2015

## Make a difference

### Workplace and team brief



**Make a  
difference**



## Introduction

The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community.

Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board. It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives.

The campaign aims to;

- make a difference to an individual's health and wellbeing; and
- make a difference in the local community.



Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015. The 12 pledges are:

Make a difference to my health and wellbeing:

- take the sugar swap challenge and reduce my sugar intake for 21 days
- be sun aware and protect my skin during May to September
- eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- stop smoking for 30 days
- be alcohol aware by having at least two or three alcohol free days a week
- improve my wellbeing by taking time out to do something I enjoy at least three times a week



Make a difference in my community:

- volunteer at least once a month from May to September
- do charity fundraising for a local cause
- do acts of kindness by helping someone in my neighbourhood during May to September
- get my community active by encouraging people I know to do more physical activity
- be dementia friendly and become a dementia friend





## What you need to know...

- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge [www.wiltshire.gov.uk/Bigpledge](http://www.wiltshire.gov.uk/Bigpledge)
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.



## What you can do...

You can make a difference in your community by helping to promote the Big Pledge in your place of work.

You will soon receive a campaign toolkit to encourage people to register and take part.

You can help by:

- identifying a champion within your workplace or team to promote the Big Pledge
- displaying the promotion posters and leaflets in your workplace or organisation
- wear your '**Ask me about Wiltshire's Big Pledge**' badge
- read the FAQs within the toolkit and help customers with any questions they have about Wiltshire's Big Pledge and hand out leaflets
- encourage customers to choose a pledge and register online
- encourage customers to post pictures and tell us about their pledge on Facebook at: [facebook.com/WiltshireBigPledge](https://www.facebook.com/WiltshireBigPledge) and on Twitter using **#Bigpledge**
- link the pledges to activities happening in your workplace, eg a walking group or slimming club
- make a pledge yourself as an individual or as a workplace group



How to find out about what is happening in your local area;

- visit your local community matters website:  
[www.ourcommunitymatters.org.uk](http://www.ourcommunitymatters.org.uk)
- contact your Community Area Manager, details can be found at: [www.wiltshire.gov.uk/areabords](http://www.wiltshire.gov.uk/areabords)
- look out for other promotional activity happening in your area
- visit the Big Pledge Facebook page at:  
[facebook.com/WiltshireBigPledge](https://facebook.com/WiltshireBigPledge) or search on Twitter using [#Bigpledge](https://twitter.com/Bigpledge)



## Don't forget

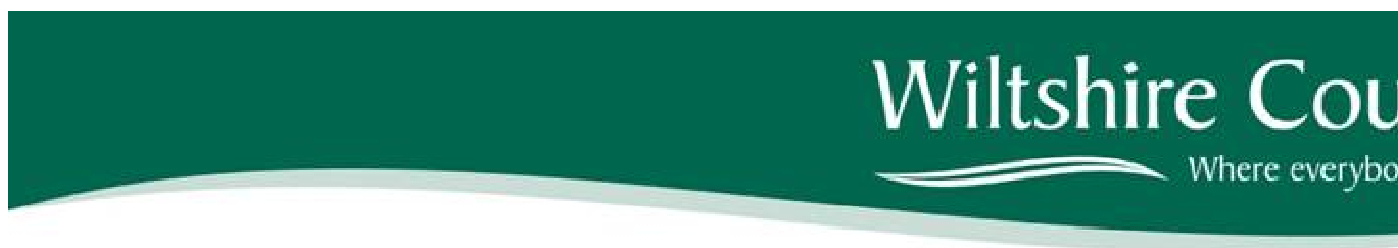
- ✓ Look out in April for your campaign toolkit
- ✓ Registration opens on 11 May at:  
[www.wiltshire.gov.uk/Bigpledge](http://www.wiltshire.gov.uk/Bigpledge)

If you have any concerns or questions about the Big Pledge please speak to your line manager.

With your help and support we can make the Big Pledge **"Make a difference"**

Thank you





<b>Report to</b>	<b>Bradford on Avon</b>
<b>Date of Meeting</b>	<b>13/05/2015</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Bradford on Avon Area Board.

<b>Application</b>	<b>Grant Amount</b>	
<b>Applicant:</b> West Wilts Esprit Gymnastics Club <b>Project Title:</b> West Wilts Gymnastics Additional Training Equipment	£1000.00	
<b>Applicant:</b> Bradford on Avon Bowls Club <b>Project Title:</b> Bradford on Avon Bowls Club windows & door	£1594.20	
<b>Applicant:</b> Bradford on Avon Bicycle Event <b>Project Title:</b> Bradford Cycling Festival	£2000.00	
<b>Applicant:</b> Bradford on Avon & Melksham Health Partnership <b>Project Title:</b> Bradford on Avon Memory Club	£1000.00	
<b>Total grant amount requested at this meeting</b>	£5594.2	
<b>Total amount allocated so far</b>	£nil	

## 2. Main Considerations

Councillors will need to be satisfied that grants awarded are made to projects that can realistically proceed within a year of the award being made. The capital budget for 2015/16 is £40, 675 and this is the first of six rounds of grant awards.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2015/2016.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<p><b>Applicant: West Wilts Esprit Gymnastics Club</b>  <b>Project Title: West Wilts Gymnastics Additional Training Equipment</b></p>	<p><b>Amount Requested from Area Board: £1000.00</b></p>	
<p>This application meets grant criteria 2015/16.</p> <p><b>Project Summary:</b> West Wilts Gymnastics has now been in its new facility for six months and is really going strong. With our expanding numbers, particularly boys, we need to upgrade some of our equipment to provide better training opportunities to cater for our growing membership. We are now the only club in this part of Wiltshire with a dedicated Boys' section and we need better equipment to support their development and to help the Club to make a mark in Boys' Gymnastics in the County. The new equipment – training bar and pit, menss rings, matting - will also be accessible to all other members.</p> <p><b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b> Our fantastic facility benefits everyone in our main catchment area (Trowbridge, Westbury, Bradford-on-Avon and the surrounding villages) who wishes to become involved, or is already involved, in Gymnastics and fitness-related activity. We provide Gymnastics opportunities to participants aged 6 months and upwards and have waiting lists for a number of our classes. In the last year we have introduced a number of new Gymnastics-related activities such as Rhythmic, Boys, Parkour, Adults, Trampolining, Soft Play and Disability and we wish to expand this provision, so we need to upgrade our current equipment. It is also our goal to further reach under-represented sectors of the community such as boys 11 years+. We currently have a great opportunity to increase membership in this area as we are now the only Gymnastics facility in this part of Wiltshire with a dedicated Boys' section, and so we need to upgrade both the Boys' equipment and the general equipment to cope with this growth in membership. This current growth is also providing training and employment opportunities both for our current older teenage members and for new coaches. We are already developing a number of new coaches, and we hope to become a training facility and offer both voluntary and paid employment to 14 year-olds upwards who wish to become coaches and leaders. The growth in our membership, especially in boys, is providing the Club with ever more avenues to develop its profile and the number of people it positively affects in Wiltshire.</p> <p><b>Project Funding:</b> Match funding for this project will come from sponsorship, fundraising and contributions from Trowbridge Area Board (£3,000) and</p>		

Westbury Area Board (£1,000).

**Comments of Senior Sports Development Officer:** From what I know of this club they are very pro-active and offer a very effective service to the community. They are clubmarked and as they have pointed out have taken on lots of new work strands in recent times. I would be inclined to support although interesting that they are applying across three area boards. I'd be interested to know if they can evidence how their work will particularly benefit residents of BOA. That said, not every town has a gymnastics club so I would expect that there are some residents of BOA who are members of the club. Maybe request that as part of the funding the club do some outreach work at the local schools or maybe have a presence at a relevant BOA event?

<b>Applicant: Bradford on Avon Bowls Club</b> <b>Project Title: Bradford on Avon Bowls Club windows &amp; door</b>	<b>Amount Requested from Area Board:</b> <b>£1594.20</b>	
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This application meets grant criteria 2015/16.

**Project Summary:** Replacement of six front windows and the front door of the Club House. The Club owns the Club House and has a programme for maintenance and upgrading its facilities. It invested in a new roof in 2000 and in 2008 refurbished the kitchen, bar & toilets. The Club needs to retain its reserves to fund the eventual replacement of the building which is now 50 years old. The windows are suitable to be put into a new building.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** People living in the greater Bradford on Avon area. The aims are to retain existing members, attract new members (both social & bowling members) and provide a welcoming facility to visitors and local families for their events. We aim to keep people actively involved in sport and socially integrated at modest prices. We run events for young people such as Scouts. The facility is available for public hire with equipment and instruction provided. The Club is a progressive modern club for Men, Ladies and Youth. It is a member of Bowls England and the Wiltshire Bowls Association. The club made a loss of £1298.52 in 2012 and a profit of £112.61 in 2013. The re-launch in 2014 has put the club into surplus through exceptional effort by its volunteer members.

**Project Funding:** Match funding for this project will come from club reserves.

**Comments of Senior Sports Development Officer:** Difficult for me to comment on this one as I have not seen the state of the existing windows and door. I do know that it is an old building. Not sure how updating these areas would increase membership but possibly would improve the experience for existing members. You could request that in return for funding they do something for you? Invite local residential homes to an open day? Deliver a junior session? I don't believe they should just be given

funding and not be required to do something in return.

<b>Applicant: Bradford on Avon Bicycle Event</b> <b>Project Title: Bradford Cycling Festival</b>	<b>Amount Requested from Area Board:</b> <b>£2000.00</b>	
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This application meets grant criteria 2015/16.

**Project Summary:** Community Bicycle event weekend to include community activities, children playground events, Jumble sale, Treasure hunts, Cycle Cross, Film Show, Bike Repair Workshops, Moulton Bicycles Weekend, and culminating in a Sunday hill climb event organised through British Cycling.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** It is envisaged that the whole community will benefit from this event, and put the Town on the map as a 'Bicycle Town'. It will involve all age groups, attracting bike professionals and people who cycle purely for recreational pleasure and benefit of Health and Well being and people who just want to soak up the atmosphere of a grand event, 'piggy backing' off the same 'feel good' Tour of Britain event. Other activities planned are the Bike Jumble Sale, the Bike Treasure Hunt, the decorating of shops and hanging of bikes outside the shops will encourage interaction by the Town Commerce, in turn attraction residents and visitors to the Town. The event will 'dove tail' into the Arts and Festival week, to include Bike Art, Bike Art Competitions involving local schools. There will be a 'History of Bikes' and possible tour of Moulton House; bikes displays and Mountain Bike/racing and trax bike displays allowing visitors to experience stunt bike rides etc. Food Fairs and shops producing food in a 'bike theme' and general all day refreshments will further encourage visitors to stay all day which will in turn benefit the Town's economy. It is anticipated that this will become an Annual event which will encourage visitors to revisit the Town annually to attend the event at the same time the event will encourage use of bicycles instead of cars for short journeys which will reduce volume of traffic and improve air quality while promoting a healthy lifestyle.

**Project Funding:** Match funding for this project will come from Bradford on Avon Town Council.

**Comments of Cycle Event Consultant:** With the significantly increased popularity of cycling as a leisure activity and sport, Bradford on Avon are tapping into this heightened awareness of the bicycle as a means of transport and leisure activity by hoping to promote an aspirational event focusing on the many various aspects of cycling activity. This event is exactly what is needed not only locally but also regionally and dare I say it Nationally. A way of harnessing the energy of all the stakeholders and partners and as such providing an opportunity to encourage members of the community to undertake physical exercise by taking part in gentle cycling activity but at the same time catering for the more energetic and enthusiastic



cyclists in the area in the form of competitive events. It is hoped that by promoting this weekend festival of cycling activity that a local cycling club may be formed in order to garner the enthusiasm and provide relevant pathways for locals to undertake further organised cycling activity. This can be governed by the National Governing body for cycling and also feed into a wider county cycling strategy

<b>Applicant: Bradford on Avon &amp; Melksham Health Partnership</b> <b>Project Title: Bradford on Avon Memory Club</b>	<b>Amount Requested from Area Board:</b> <b>£1000.00</b>	
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This application meets grant criteria 2015/16.

**Project Summary:** Bradford on Avon and surrounding villages have over 200 people registered with at the Health Centre with a diagnosis of 'Dementia' and another 100 with 'memory problems'. There are around 150 people caring (excluding Nursing/Dementia Residential Homes) for loved ones with memory problems. Although Alzheimer's Support provide a number of local schemes such as signing for the brain, there is no memory cafe/club in Bradford on Avon. People have to travel to Westbury or Melksham. The Health Centre, with the support of Alzheimer's Support wish to set up a monthly Memory Cafe at the Dog and Fox Public House in Ashley Road. A Memory Cafe/Club provides a place where any member of the GP Practice, who feel that they or a person they know may have a short term memory problem and can drop in without an appointment and talk to an experienced volunteer, have a cup of tea, enjoy activities for themselves and their service user. The Memory Cafe does not follow a medical model and is an opportunity to attend once a month in a safe environment, where people will not be judged and can relax in a friendly, but informative environment. The Cafe will be run on the first Thursday of every month and may run more frequently if there is sufficient interest.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** People with memory problems and their carers will benefit from a local venue once a month to attend to chat, find out relevant information about the condition and have an additional event to look forward to. This initiative is about bringing together groups of people for a common cause, the Memory Club will provide a very important addition to support services. Our first meeting is on May 7th at 3pm at the Dog and Fox - this is our first planning meeting and until we know who is going to attend and what service users want from the Club etc. we are unable to put a full programme together. We will be using the Carers Pathways framework along with the existing policies that our staff follow from being staff at The Health Centre. We will also set up Terms of Reference and a Constitution.

**Project Funding:** Capital funding will pay for games, puzzles, memory boxes, creative arts materials, a music system and a pergola for outdoor sessions. The GP practice will cover the revenue funding costs of room hire,

refreshments, marketing and publicity.

**Comments of Alzheimers Support:** People living with dementia and their carers often experience social isolation and find it hard to access good quality information that would help them cope better with the condition. Memory cafes are a wonderful way to meet both these needs, offering a safe and friendly environment where friendships can be forged, and providing an invaluable opportunity to meet a range of professionals in an informal setting. Alzheimer's Support has been involved in the planning of this initiative in Bradford on Avon and will send a staff member to each meeting. We would urge you to back this bid for funding.

**Report Author:**

**Peter Dunford, Bradford on Avon Area Board  
01225 713060**

# Bradford on Avon Area Board

## CAPITAL Budget

Budget Code: C.85.00022.002

<i>Area Board CAPITAL Budget</i>	<b>£32,922.54</b>
<i>Roll forward from previous year</i>	<b>£0.00</b>
<i>Awarded</i>	<b>£32,395</b>
<b>Balance :</b>	<b>£527.54</b>

Project	Applicant	Project Cost	Amount Awarded
Refurbishment of car park	Winsley Social Club	£12,000.00	£4,000.00
ountryside access improvements	Winsley Parish Council	£1,488.00	£744.00
Clean & rededication war memorial	BOA WW1 working group	£1,290.00	£645.00
Erect a war memorial	South Wraxall villagers	£7,000.00	£3,500.00
Women of World War 1	Musicians South West	£3,873.00	£1,923.00
Rhythmic Disability Gymnastics	West Wilts Esprit Gymnastics Club	£10,663.00	£1,000.00
Tour of Britain Cycle Race banners	Bradford on Avon Town Couhcil	£2,000.00	£2,000.00
Improve access to locally grown produce	A Local Larder	£6,535.00	£1,998.00
Changing room upgrade	West Wilts Esprit Gymnastics Club	£6,000.00	£1,000.00
Kerb replacement at Ham Green	Holt Parish Council	£3,000.00	£1,455.00
Set up costs for The Hub @BA15	The Hub @ BA15	£10,250.00	£5,000.00
MUGA new surface	Holt Sports & Recreation Committee	£19,362.00	£5,000.00
Bowling machine and netting	Winsley Cricket Club	£2,760.00	£1,380.00
Container for storage of equipment	BOA Community Emergency Volunteers	£3,500.00	£1,750.00
Refurbish interior of lock up	The Lock Up Patch Team	£1,000.00	£1,000.00
Title	Applicant	£0.00	£0.00













## REVENUE Budget :

Budget Code:

*REVENUE Budget*  
*Roll forward from previous year*  
*Awarded*  
**Balance :**

Award date	Payment date	Expenditure	Recipient
14/05/14	20/10/14	CAP Payment	BOACAN
14/05/14	26/03/15	Cost item	Recipient
16/07/14	01/09/14	Cost item	Recipient
16/07/14	13/01/15	Cost item	Recipient
16/07/14	21/07/14	Cost item	Recipient
16/07/14	21/07/14	Cost item	Recipient
16/07/14	17/07/14	Cost item	Recipient
17/09/14	17/12/14	Cost item	Recipient
12/11/14	20/11/14	Cost item	Recipient
07/01/15	22/01/15	Cost item	Recipient
07/01/15	22/01/15	Cost item	Recipient
11/03/15	11/03/15	Cost item	Recipient
11/03/15	11/03/15	Cost item	Recipient
11/03/15	24/03/15	Cost item	Recipient
11/03/15	17/03/15	Cost item	Recipient
00/00/14	00/00/14	Cost item	Recipient











































Grant Applications for Bradford on Avon on 13/05/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1278	Community Area Grant	West Wilts Gymnastics Additional Training Equipment	West Wilts Esprit Gymnastics Club	£1000.00
1290	Community Area Grant	Bradford on Avon Bowls Club windows & door	Bradford on Avon Bowls Club	£1594.20
1302	Community Area Grant	Bradford Cycling Festival	Bradford on Avon Bicycle Event	£2000.00
1319	Community Area Grant	Bradford on Avon Memory Club	Bradford on Avon & Melksham Health Partnership	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
1278	Community Area Grant	West Wilts Gymnastics Additional Training Equipment	West Wilts Esprit Gymnastics Club	£1000.00

**Submitted:** 01/04/2015 01:02:03

**ID:** 1278

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

N/A

**5. Project title?**

West Wilts Gymnastics Additional Training Equipment

**6. Project summary:**

West Wilts Gymnastics has now been in its new facility for six months and is really going strong. With our expanding numbers, particularly boys, we need to upgrade some of our equipment to provide better training opportunities to cater for our growing membership. We are now the only club in this part of Wiltshire with a dedicated Boys\' section and we need better equipment to support their development and to help the Club to make a mark in Boys\' Gymnastics in the County. The equipment will also be accessible to all other members.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 0XE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

N/A

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2014

**Total Income:**

£93378.00

**Total Expenditure:**

£89822.00

**Surplus/Deficit for the year:**

£3000.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1000.00

**Why can't you fund this project from your reserves:**

We are at the end of the financial year and have outstanding bills to pay which will use up our reserves. At the same time, we wish to begin now with new fundraising initiatives for the new year.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Additional Training Bar and Pit	4194.00	Sponsored Tumble	yes	2000.00
Set of Menss Rings	1806.00	Onesie Week Fundraiser and Easter Raffle	yes	1000.00
Building Work for Pit	3000.00	Club Competition and Cake Sale	yes	2000.00
Additional Matting for Rings	1000.00	Westbury Area Board		1000.00
		Trowbridge Area Board		3000.00
Total	<b>£10000</b>			<b>£9000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Bradford on Avon

Trowbridge

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our fantastic facility benefits everyone in our main catchment area (Trowbridge, Westbury,

Bradford-on-Avon and the surrounding villages) who wishes to become involved, or is already involved, in Gymnastics and fitness-related activity. We provide Gymnastics opportunities to participants aged 6 months and upwards and have waiting lists for a number of our classes. In the last year we have introduced a number of new Gymnastics-related activities such as Rhythmic, Boys, Parkour, Adults, Trampolining, Soft Play and Disability and we wish to expand this provision, so we need to upgrade our current equipment. It is also our goal to further reach under-represented sectors of the community such as boys 11 years+. We currently have a great opportunity to increase membership in this area as we are now the only Gymnastics facility in this part of Wiltshire with a dedicated Boys' section, and so we need to upgrade both the Boys' equipment and the general equipment to cope with this growth in membership. This current growth is also providing training and employment opportunities both for our current older teenage members and for new coaches. We are already developing a number of new coaches, and we hope to become a training facility and offer both voluntary and paid employment to 14 year-olds upwards who wish to become coaches and leaders. The growth in our membership, especially in boys, is providing the Club with ever more avenues to develop its profile and the number of people it positively affects in Wiltshire.

**14. How will you monitor this?**

As an organisation we are now Gym Mark accredited, which is British Gymnastics' quality standard certification. As part of this, we have developed a detailed Action Plan, which provides the means for us to evaluate our progress at each stage of our development. This Action Plan means that we can measure our progress at 6-month, 12-month, 18-month and 2 year stages. We have also developed a database in which we keep all participant personal details, which means that we can dissect our membership at any time and check various characteristics against our target audiences. In this way, we will always know and can report periodically whether we are reaching our target under-represented groups and whether their numbers within our programmes are growing. We can also target our marketing geographically so that we can reach under-represented communities and, if necessary, ethnicities and/or age-groups. We also engage in quarterly surveys to gauge our members' opinions, and we have a comments book in Reception which we actively encourage members to fill in.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are applying for the Area Board Grant to help support the growth and development of a much bigger project. The new Gymnastics facility remains a not-for-profit organisation, so all income over and above our ongoing running costs is reinvested. The business will therefore remain self-funding.

**16. Is there anything else you think we should know about the project?**

We are applying for this Area Board Grant to upgrade the facilities of what has been a much bigger project: a permanent Gymnastics and Fitness facility for the community of Trowbridge and the surrounding area. This project has an annual cost, as the building will be rented. All our costs are calculated monthly, quarterly and annually, and are available for perusal if required.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available**



**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1290	Community Area Grant	Bradford on Avon Bowls Club windows & door	Bradford on Avon Bowls Club	£1594.20
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**Submitted:** 08/04/2015 17:22:17

**ID:** 1290

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bradford on Avon Bowls Club windows & door

**6. Project summary:**

Replacement of six front windows and the front door of the Club House. The Club owns the Club House and has a programme for maintenance and upgrading its facilities. It invested in a new roof in 2000 and in 2008 refurbished the kitchen, bar & toilets. The Club needs to retain its reserves to fund the eventual replacement of the building which is now 50 years old. The windows are suitable to be put into a new building.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1LF

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
2012 Olympic Legacy  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)  
plus Volunteering

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£17800.72

**Total Expenditure:**

£15943.25

**Surplus/Deficit for the year:**

£1857.47

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£25216.15

**Why can't you fund this project from your reserves:**

50% of the project will be funded from these reserves. Volunteer labour will be used to carry

out the finishing and redecoration. This Volunteer labour is not costed in to this application.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3188.40			
Total required from Area Board		£1594.20			
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed	£
Windows & door	2888.40		our reserves	yes	1444.20
50 keys @ Â£3	150.00		our reserves	yes	75.00
Alarm contacts refit	100.00		our reserves	yes	50.00
Redecoration materials	50.00		our reserves	yes	25.00
Total	<b>£3188.4</b>				<b>£1594.2</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

People living in the Greater Bradford on Avon area. The aims are to retain existing members, attract new members (both social & bowling members) and provide a welcoming facility to visitors and local families for their events. We aim to keep people actively involved in sport and socially integrated at modest prices. We run events for young people such as Scouts. The facility is available for public hire with equipment and instruction provided. The Club is a progressive modern club for Men, Ladies and Youth. It is a member of Bowls England and the Wiltshire Bowls Association. The club made a loss of Â£1298.52 in 2012 and a profit of Â£112.61 in 2013. The re-launch in 2014 has put the club into surplus through exceptional effort by its volunteer members.

**14. How will you monitor this?**

The Management Committee meets four times a year. The club has an AGM every December, which elects the Management Committee. This project is part of the re-launching and development of the club which commenced in 2014 and is reviewed at each committee meeting.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The club is a C.A.S.C. (Reg CH02233) and has income from a membership scheme, charges match fees and makes a profit from a licensed bar. It is pro active in marketing to other bowls clubs (e.g. touring teams) and to the BoA community for bowls events (e.g. family celebrations such as weddings and birthdays).

**16. Is there anything else you think we should know about the project?**

Not applicable

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1302	Community Area Grant	Bradford Cycling Festival	Bradford on Avon Bicycle Event	£2000.00
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**Submitted:** 20/04/2015 12:03:13

**ID:** 1302

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

n/a

**5. Project title?**

Bradford Cycling Festival

**6. Project summary:**

Community Bicycle event weekend to include community activities, children playground events, Jumble sale, Treasure hunts, Cycle Cross, Film Show, Bike Repair Workshops, Moulton Bicycles Weekend, and culminating in a Sunday hill climb event organised through British Cycling.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1DE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£4000.00		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Other non capital items	2000.00		BOATC	yes 2000.00
Banners for the Bicycle Event	650.00			
Pedestrian Control Barriers	500.00			
Road Closures	750.00			
Web Page	100.00			
<b>Total</b>	<b>£4000</b>			<b>£2000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit**

**your local community?**

It is envisaged that the whole community will benefit from this event, and put the Town on the map as a 'Bicycle Town'. It will involve all age groups, attracting bike professionals and people who cycle purely for recreational pleasure and benefit of Health and Well being and people who just want to soak up the atmosphere of a grand event, 'piggy backing' off the same 'feel good' Tour of Britain event. Other activities planned are the Bike Jumble Sale, the Bike Treasure Hunt, the decorating of shops and hanging of bikes outside the shops will encourage interaction by the Town Commerce, in turn attraction residents and visitors to the Town. The event will 'dove tail' into the Arts and Festival week, to include Bike Art, Bike Art Competitions involving local schools. There will be a 'History of Bikes' and possible tour of Moulton House; bikes displays and Mountain Bike/racing and trax bike displays allowing visitors to experience stunt bike rides etc. Food Fairs and shops producing food in a 'bike theme' and general all day refreshments will further encourage visitors to stay all day which will in turn benefit the Town's economy. It is anticipated that this will become an Annual event which will encourage visitors to revisit the Town annually to attend the event at the same time the event will encourage use of bicycles instead of cars for short journeys which will reduce volume of traffic and improve air quality while promoting a healthy lifestyle.

**14. How will you monitor this?**

We will have a 'wash up' meeting and feedback from all groups will be discussed for improvements and further suggestions should this become an Annual event.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a weekend event only.

**16. Is there anything else you think we should know about the project?**

n/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1319	Community Area Grant	Bradford on Avon Memory Club	Bradford on Avon & Melksham Health Partnership	£1000.00
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**Submitted:** 28/04/2015 14:38:10

**ID:** 1319

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bradford on Avon Memory Club

**6. Project summary:**

Bradford on Avon and surrounding villages have over 200 people registered with at the Health Centre with a diagnosis of 'Dementia' and another 100 with 'memory problems'. There are around 150 people caring (excluding Nursing/Dementia Residential Homes) for loved ones with memory problems. Although Alzheimer's Support provide a number of local schemes such as signing for the brain, there is no memory cafe/club in Bradford on Avon. People have to travel to Westbury or Melksham. The Health Centre, with the support of Alzheimer's Support wish to set up a monthly Memory Cafe at the Dog and Fox Public House in Ashley Road. A Memory Cafe/Club provides a place where any member of the GP Practice, who feel that they or a person they know may have a short term memory problem and can drop in without an appointment and talk to an experienced volunteer, have a cup of tea, enjoy activities for themselves and their service user. The Memory Cafe does not follow a medical model and is an opportunity to attend once a month a safe environment, where people will not be judged and people can relax in a friendly, but informative environment. The Cafe will be run on the first Thursday of every month and may run more frequently if



there is sufficient interest.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1RT

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2015

**Total Income:**

£0.00

**Total Expenditure:**

£0.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We have no funding for this project. The Health Centre will supply a Senior Nurse and Dementia Care Co-ordinator. Alzheimer's Support will supply the Dementia Advisor to support the Cafe. We are hoping to find a couple of volunteers from those who attend to provide additional support.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost                      £1000.00

Total required from Area Board	£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Games, puzzles, memory boxes, creative arts table and material	750.00		
Pergola	150.00		
Music player	100.00		
<b>Total</b>	<b>£1000</b>		<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

People with memory problems and their carers will benefit from a local venue once a month to attend to chat, find out relevant information about the condition and have an additional event to look forward too. This initiative is about bringing together groups of people for a common cause, the Memory Club will provide a very important addition to support services. Our first meeting is on May 7th at 3pm at the Dog and Fox - this is our first planning meeting and until we know who is going to attend and what service users want from the Club etc. we are unable to put a full programme together. We will be using the Carers Pathways framework along with the existing policies that our staff follow from being staff at The Health Centre. We will also set up Terms of Reference and a Constitution. Any grant if approved, please could it be made out to Bradford on Avon & Melksahm Health Partnership c/o The Bradford on Avon Memory Cafe - thank you

**14. How will you monitor this?**

We will follow the Carers Pathways 'Setting up a Memory Cafe' although call it a Club as it is based in a Public House. We will follow the framework set up in January 2014 by David Light and Jim Delves which sets out how to run the club and provides audit sheets to collect outcome data.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Memory Club has been identified within the Bradford on Avon Locality Plan and has been endorsed by Wiltshire Clinical Commissioning Group. Although the healthcare provision is funded through the Health Centre - the set up costs and ongoing cost of monthly

refreshments and cakes etc. as well as the purchase of games and speakers, are not funded. We will set up a small fundraising committee, in the same way we do for our Bradford on Avon Leg Club.

**16. Is there anything else you think we should know about the project?**

This is a small standalone initiative - although endorsed by both the CCG and Alzheimer's Support.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

